



Collect. Reflect. Present.

# Checklist

## Have you:

- Established a clear purpose for the ePortfolio
- Determined the main learning outcomes of the ePortfolio
- Identified the stakeholders in your ePortfolio project and their responsibilities
- Created a timeline showing key target dates for the ePortfolio implementation
- Developed ePortfolio learning activities that will enhance learning in your course
- Considered what elements of your course you could ask students to reflect on in their ePortfolio
- Developed a clear rubric to assess the ePortfolio
- Selected an ePortfolio platform
- Identified training needs for faculty and students